



EMAMI PAPER MILLS LIMITED

CIN: L21019WB1981PLC034161

**Regd. Office: "ACROPOLIS", Unit No.1, 15th Floor
1858/1, Rajdanga Main Road, Kolkata-700107**

Phone: (91-33) 6627-1301; Fax: (91-33) 6627 1338

E-mail: emamipaper@emamipaper.in; Website: www.emamipaper.in

12th July, 2018

Dear Member(s),

Subject: Annual Report 2017 -18 along with Notice convening 36th Annual General Meeting (AGM) of the Company

This is to inform you that the 36th Annual General Meeting of the shareholders of Emami Paper Mills Limited is scheduled to be held on Friday, the 10th day of August, 2018 at 11.00 A.M. at Ozora, 20th Floor, 'ACROPOLIS', 1858/1, Rajdanga Main Road, Kolkata-700107

In connection with the above, we are pleased to attach herewith the following documents:

- I. Notice convening the **36th Annual General Meeting of the Company.**
- II. Detailed instructions regarding E-Voting forming part of the Notice.
- III. Proxy Form forming part of the Notice
- IV. Attendance Slip forming part of Notice.
- V. Ballot Paper

The Annual Report of the Company for the Financial Year 2017-18 containing the Audited Financial Statements of the Company, the Reports of the Directors and Auditors thereon for the said financial year can be accessed by clicking the link below.

Annual Report 2017-2018

Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, Emami Paper Mills Limited is offering e-voting facility to its Members in respect of the business to be transacted at the 36th Annual General Meeting of the Company to be held on the aforesaid day, date, time and venue. The Company has engaged the services of Central Depository Services (India) Limited (CDSL) to provide e-voting facilities. The e-voting particulars are set out below:

ELECTRONIC VOTING PARTICULARS

EVS (E-Voting Sequence Number)	USER ID (16 Digit Demat Account/Folio No. of members holding shares in physical mode)	PERMANENT ACCOUNT NUMBER (PAN) (Original PAN /as per point no. (vii) & (viii) of e-voting Instruction)
180705004	-	Use your PAN

The e-voting period begins on Monday, the 6th August, 2018, from 10.00 A.M. (IST) and ends on Thursday, the 9th August, 2018, 5.00 P.M. (IST). Please read the e-voting instructions given in the notice.

In compliance with Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 the company in order to enable its Members who do not have access to e-voting facility, has enclosed a Ballot Form along with the Annual Report to convey their assent or dissent in writing in respect of the resolutions as set out in the Notice together with postage prepaid self-addressed business reply envelope so as to reach the scrutinizer on or before Thursday, August 9th, 2018 at 5.00 P. M (IST).

If you wish to receive a hardcopy of the full Annual Report you may send your request to the Registrar & Transfer Agent – Maheshwari Datamatics Pvt. Ltd. at 23, R.N.

Mukherjee Road, Kolkata- 700 001, or email at - mdpldc@yahoo.com quoting your DP Id & Client ID/ Folio No.

The Annual Report of the Company for the Financial Year 2017-18 and the Notice of the 36th Annual General Meeting of the Company, inter-alia, indicating the process and manner of e-voting along with Proxy Form & Attendance Slip are also available on the website of the Company at www.emamipaper.in

We thank you for your kind participation in the Green Initiative of the Government. All future shareholders' communication would be sent in electronic form to this e-mail address.

Thanking you,
Yours faithfully,

For Emami Paper Mills Limited.

G. Saraf
VICE PRESIDENT (FINANCE) & SECRETARY
FCS-2028

N.B. - This is a computer generated email, kindly do not reply.